

MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF
GREEN MOUNTAIN WATER AND SANITATION DISTRICT

October 24, 2023

A Special Meeting of the Board of Directors (the "Board") of the Green Mountain Water and Sanitation District, (the "District") was held at 6:00 p.m. on Tuesday, October 24, 2023.

The audio recording of this meeting is available on the District's website.

Attendance:	<p>A Special Meeting of the District was scheduled in compliance with the laws of the State of Colorado, with the following Directors in attendance:</p> <p>Karen Morgan, President David Garner, Vice President Todd Hooks, Treasurer Dave Wiechman, Secretary Roger Wendell, Director</p> <p>Not present, and unexcused:</p> <p>Also present were: Mike Yost – District Engineer Sam McKay, GMWSD Josh Stanley, GMWSD Doug Pavlich, GMWSD</p> <p>Ludmila Phone number #2</p>
Call to Order / Declaration of Quorum (0:03)	<p>Director Morgan, noting the presence of a quorum of all Directors, called to order the Special Meeting of the Board of the Green Mountain Water and Sanitation District at 6:00 p.m.</p>
Directors & Disclosure Matters (0:27)	<p>Director Garner disclosed that he knows one of the District Manager applicants through social means, with no business or financial affiliation.</p>

<p>Approval of/Additions to /Deletions from the Agenda (1:13)</p>	<p>Director Wendell MOVED to add a discussion concerning Centennial Consulting Group minute taking services to the agenda. Director Garner seconded, and upon vote the motion PASSED unanimously.</p> <p>Director Garner MOVED to add a demonstration on how to find applicant resumes. Director Hooks seconded, following discussion and upon vote the motion PASSED unanimously.</p>
<p>Public Comment (3:29)</p>	<p>Ludmila – Brought up a comment regarding a report for the meeting stating that the ravine park and bridges are owned by the City of Lakewood and the District has an easement. Would like GMWSD to back out of the ravine bridge project.</p>
<p>Discussion of 2024 Budget (7:58)</p>	<p>The Board entered into a discussion regarding proposed tap fees. Mr. McKay presented information on District projects, assets, and capital reserves for the water and sewer systems. The Board discussed the impacts of ADUs and future development on capacity. Director Morgan MOVED to present a draft of this presentation to the public at the budget hearing. Director Hook seconded, following discussion and upon vote, the motion PASSED unanimously. (7:58)</p> <p>Mr. Pavlich presented the capital reserve rate and financial plan to the Board. Residential user rates are proposed to increase between 10.16% to 15.26% depending on low/average/high usage. Projected reserve contributions are \$3.98M for 2024, with similar capital improvement expenses in 2024. The Board recognized that costs for piping and other expenditures are increasing faster than inflation. Director Morgan MOVED to accept the capital reserve rate and financial plan as a draft. Director Garner seconded, following discussion and upon</p>

vote, the motion **PASSED** unanimously.
(34:21)

Director Morgan **MOVED** to add a separate section to the budget or budget schedule in future for pre-paid reserve spending (projects already collected for and/or surplus funds, i.e. ravine bridge). Director Garner seconded, following discussion and upon vote, the motion **PASSED** unanimously. (55:21)

Director Morgan **MOVED** to eliminate any remaining staff pay increases for 2023 to better align with Society of Resource Management average of 3.5%, subject to change if Employer's Council Colorado average is reported. There was no second and the motion **FAILED**. Director Hooks **MOVED** to provide a 1.5% pay increase in place of the 3% proposed increase. Director Wendell seconded, following discussion and upon vote, the motion **FAILED (2-3 with Wiechman, Garner and Morgan opposed)**.

Director Hooks **MOVED** to provide a 2% pay increase in place of the 3% proposed increase, and to revisit staff pay in another 6 months. Director Garner seconded, following discussion and upon vote, the motion **PASSED (3-2)**, with Director Wiechman and Director Morgan opposed.

Director Wiechman **MOVED** to provide a 3% staff pay increase. There was no second so the motion **FAILED**. Director Morgan **MOVED** to provide an additional 3% merit raise for the GIS manager due to additional duties. Director Garner seconded, following discussion and upon vote, the motion **PASSED** unanimously.

Director Morgan recommended converting the position into a capital planning position rather than solely a GIS manager position.
(1:15:00)

	<p>Staff noted additional updates to the 2024 Budget. Director Morgan MOVED to accept all previous motions and discussion and amend the draft budget for presentation at the budget hearing. Director Garner seconded, following discussion and upon vote, the motion PASSED unanimously. The Board directed staff to post the draft budget on the website. (1:34:07)</p>
Director's Matters	<p>The Board discussed services with Centennial Consulting Group for minute taking services. Director Wendell MOVED to accept the proposal from Centennial Consulting Group and to continue services. Director Garner seconded, following discussion and upon vote, the motion PASSED unanimously. (1:36:16)</p> <p>Mr. McKay provided a presentation to the Board on how to access District Manager applications. (1:39:11) Each director will provide their top three ranked preferences to a November meeting. Interviews will be conducted after the top finalists are chosen.</p> <p>The Board acknowledged that they are reading correspondence from the public and reassured the public that they are not being ignored. The Board provided clarifications and updates on litigation matters and future deadlines. (1:44:45)</p>
New Business	None.
Adjourn	<p>Director Hooks MOVED to adjourn the meeting. Director Garner seconded the motion, following discussion and upon vote motion PASSED by unanimous consent, and the meeting was adjourned at 8:48 p.m. (1:48:32)</p>


 David Wiechman, Secretary